

# ACADEMIC POLICIES

## RELIGIOUS OBSERVANCE AND OTHER ACCOMMODATIONS

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Observance of religious holidays may have an impact on a student's scheduled assignments, tests, or examinations. California State Education Code section 76121 states that an instructor must make a reasonable attempt to accommodate a student without penalty in the case of conflict between a student's religious creed and a scheduled assignment, test, or examination. Affected students should submit a written request to the instructor during the first two weeks of the academic term, or as soon as possible after a particular assignment, test, or examination date is announced by the instructor.

In matters of absence due to other personal necessity such as jury duty or court appearances, accommodation shall be at the discretion of the instructor, subject to verification.