DEGREES, CERTIFICATES, AND TRANSFER PREPARATION INFORMATION

ADMINISTRATION OF JUSTICE

The Associate in Science in Administration of Justice for Transfer (AS-T) involves the study of the functions and roles of the police, courts and corrections. This course of study provides students the opportunity to acquire skills in research, information gathering, observation, analytical and critical thinking, and written and verbal communication. This major may lead to a career in law enforcement, private security, corrections, forensics and related areas.

Upon completion of the Associate in Science in Administration of Justice (AS-T), students will have a strong academic foundation in the field and be prepared for upper-division baccalaureate study. Completion of the degree indicates that the student will have satisfied the lower division requirements for transfer into an Administration of Justice program for many campuses in the California State University system.

For additional career possibilities, visit the Career Services Center on the main campus to utilize computerized career information systems and other valuable career resources.

Programs Offered
- Transfer Preparation
- Associate Degree for Transfer

    - Administration of Justice

    Certificates of Achievement

    - Criminal Justice

Certificate of Achievement Requirements
A Certificate of Achievement is granted upon successful completion of a program of study with a minimum overall grade point average (GPA) of 2.0 (C) and a **designated minimum number of units**, including:

- Completion of the area of emphasis with a grade of C or higher in each course, or with a P if the course was taken on a Pass/No Pass basis, and the P is equal to a C or higher;
- Completion of at least 50% of area of emphasis units at Santa Monica College. Department Chairs have the discretion to waive the 50% minimum units required at SMC to meet the major or area of emphasis. All major coursework must be completed with a "C" or better grade.

Catalog Rights
A student may satisfy the requirements of a degree that were in effect at any time of the student's *continuous* enrollment. Continuous enrollment means attendance in at least one semester (Fall or Spring) in each academic year.

Transfer Preparation
Many colleges/universities offer baccalaureate degrees in this field. Students planning to transfer to a four-year college or university should complete the lower-division major requirements and the general education pattern for the specific transfer institution. SMC has articulation agreements with the many UC and CSU campuses, as well as several private and out-of-state institutions.

Exact major requirements for UC and CSU campuses can be found online at *assist.org*.

A listing of private, nonprofit California colleges and universities can be found online at *aiccu.edu*. For articulation agreements between SMC and some of these institutions see *smc.edu/articulation*.

The **University of California system has a transfer pathway** for any UC campus that offers Communication. For more information, visit *pathwaysguide.universityofcalifornia.edu*.

SMC offers the **Administration of Justice Associate Degree for Transfer**. Students completing this degree are eligible for priority transfer admission consideration in the majors at the California State University campuses listed below. In addition, students will be required to complete no more than 60 semester/90 quarter CSU units of coursework after transfer to complete the baccalaureate degree.

NOTE: If you are considering transfer to a UC, private, or out-of-state school, please consult a counselor before applying to transfer, as the transfer requirements may be different from those required for the Administration of Justice AS-T.

For the most current list of CSU campuses accepting this Transfer degree visit *calstate.edu/transfer/adt-search/search.shtml*.

Online Associate Degree for Transfer (ADT)
Santa Monica College offers the courses highlighted below fully online. Students may complete the degree requirements fully online. For math and lab science GE requirements, only Math 54 (or ACCTG/BUS 45 for CSU bound students) and Astronomy 3 are offered online.

Administration of Justice, Associate Degree for Transfer

Upon completion of the Associate in Science in Administration of Justice (AS-T), students will have a strong academic foundation in the field and be prepared for upper-division baccalaureate study. Completion of the degree indicates that the student will have satisfied the lower-division requirements for transfer into an Administration of Justice program for many campuses in the California State University system. Students will be able to analyze the influence of new technology and how it will impact the criminal justice system.

The Associate in Science for Transfer (AS-T) is designed to facilitate transfer admission to a CSU in a similar major. If you are considering transfer to a UC, private, or out-of-state school, consult a counselor regarding the transfer requirements of that institution.

Associate Degree for Transfer Requirements:

- Completion of 60 semester units or 90 quarter units of degree-applicable courses,
- Minimum overall grade point average of 2.0,
- Minimum grade of "C" (or "P") for each course in the major, and
- Completion of IGETC and/or CSU GE-Breadth

Program Learning Outcomes: Upon completion of the program, students will be able to evaluate complex issues in criminal justice from varying perspectives. Students will demonstrate an understanding of the functions of the police, courts, and corrections.

Area of Emphasis: (18 Units)
Required Core Course: (6 units)
AD JUS 1, Introduction to Administration of Justice (3)
AD JUS 2, Concepts of Criminal Law (3)

LIST A: Select 2 Courses: (6 units)
AD JUS 3, Legal Aspects of Evidence (3)
AD JUS 5, Criminal Investigation (3)
AD JUS 8, Juvenile Procedures (3)
AD JUS 11, Introduction to Forensics (3)
AD JUS 67, Community and the Justice System (3)
List B: Select two courses (6 units)
BUS 32, Business Communications (3)
CIS 4, Business Information Systems with Applications (3)
COM ST 11, Elements of Public Speaking (3)
COM ST 12, Persuasion (3)
COM ST 16, Fundamentals of Small Group Discussion (3)
COM ST 21, Argumentation (3)
ENGL 2, Critical Analysis and Intermediate Composition (3)
ENGL 31, Advanced Composition (3)
HIST 47, The Practice of History (3)
MATH 2, Precalculus (5)
MATH 7, Calculus 1 (5)
MATH 21, Finite Mathematics (3)
MATH 28, Calculus 1 for Business and Social Science (5)
MATH 54, Elementary Statistics (4)
PHILOS 7, Logic and Critical Thinking (3)
PHILOS 9, Symbolic Logic (3)
POL SC 1, American and California Politics (3)
PSYCH 1, General Psychology (3)

SOCIOL 1, Introduction to Sociology (3)
or
SOCIOL 1s, Introduction to Sociology – Service Learning (3)

SOCIOL 2, Social Problems (3)
or
SOCIOL 2s, Social Problems – Service Learning (3)

SOCIOL 4, Sociological Analysis (3)

Criminal Justice, Certificate of Achievement

This program is designed for students who are interested in pursuing an entry-level job in the criminal justice field and need a working knowledge of the fundamental con- cepts in this area. This certificate comprises courses in the introduction to the administration of Justice, criminal law, evidence, criminal investigation and community and the justice system.

Program Learning Outcomes:

- Demonstrate an understanding of the functions of the criminal justice system and apply key concepts to this setting.
- Explain the procedures that govern the progression of a case from arrest through sentencing and beyond.
- Analyze the evolutionary processes in criminal investigation.
- Evaluate the admissibility of different types of evidence for trial.
- Demonstrate an understanding of the strategies for effective and just policing in a diverse society.

Area of Emphasis: (15 Units)
Required Courses:
AD JUS 1, Introduction to Administration of Justice (3)
AD JUS 2, Concepts of Criminal Law (3)
AD JUS 3, Legal Aspects of Evidence (3)
AD JUS 5, Criminal Investigation (3)
AD JUS 67, Community and the Justice System (3)