

DEGREES, CERTIFICATES, AND TRANSFER PREPARATION INFORMATION

COUNSELING – NONCREDIT

This noncredit program is designed to assist students in transitioning from noncredit to credit courses, with the goal of improving literacy and preparing for a career and general skills for the workforce. These two courses will focus on college readiness, educational planning, the career exploration process and how to navigate the workforce and become gainfully employed. *The Certificate of Completion is granted after successful completion of COUNS 901 and COUNS 902.*

Programs Offered

- Noncredit Certificate of Completion
 - Transition to College and Career

Certificate of Completion Requirements

Satisfactory completion of each of the courses in the Area of Emphasis.

Catalog Rights

A student may satisfy the requirements of a degree that were in effect at any time of the student's **continuous** enrollment. Continuous enrollment means attendance in at least one semester (Fall or Spring) in each academic year.

Transition to College and Career, Certificate of Completion (Noncredit)

Program Learning Outcomes: Upon completion of the program, students will demonstrate knowledge of the SMC matriculation process, student support services and resources and prepare an educational plan based on short and long-term goals. Students will be able to identify a potential career and associated job skills through career and interest inventories, create a career action plan, resume, cover letter and job application, and utilize job online job search resources.

Area of Emphasis (0 units)

Required Courses:

COUNS 901, Transition to College (0)

COUNS 902, Career and Workforce Readiness (0)